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[DRAFT]

**REGULATIONS**

**ON ORGANIZATION OF THE ANNUAL MEETING OF**

**SHAREHOLDERS IN 2026**

**FECON CORPORATION**

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**Hanoi, April 2026.**

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**[DRAFT]**  
**REGULATIONS**  
**ON ORGANIZATION OF**  
**THE ANNUAL MEETING OF SHAREHOLDERS IN 2026**  
**FECON CORPORATION**

- Pursuant to the Enterprise Law No. 59/2020/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020, amendments, supplements and implementation instructions;
- Pursuant to the Law on Securities No. 54/2019/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on November 26, 2019, amendments, supplements and implementation instructions;
- Pursuant to the Charter of organization and operation of FECON Corporation (“the Charter of the Company”);
- Pursuant to the internal regulations on corporate governance of FECON Corporation (“Corporate Governance Regulations”)

**CHAPTER I**  
**GENERAL PROVISIONS**

**Article 1. Scope and subjects of application**

1. This Regulation applies to the organization of the Annual General Meeting of Shareholders in 2026 (“2026 General Meeting” or “2026 AGM” depending on the context) in the form of an online meeting of FECON Corporation (“Company”) and the voting by electronic voting method of shareholders/shareholders’ representatives.
2. This Regulation specifies the rights and obligations of shareholders, shareholders' representatives and meeting attendees; as well as the conditions, order and procedures for conducting the 2026 AGM.
3. All shareholders, shareholders’ representatives, guests and attendees of the 2026 AGM are responsible for obeying and complying with the provisions of this Regulation.

**Article 2. Principles and objectives**

In order to ensure the effective operation of the 2026 General Meeting, comply with the provisions of the Company's Charter and Regulations on corporate governance, and at the same time in line with the organizational practice in 2026, this Regulation aims at the principles and the following general goals:

1. Ensure the principles of openness, fairness, transparency and democracy;
2. Create favorable conditions for the organization and conduct of the General Meeting of Shareholders in 2026 according to the proposed program;
3. Create favorable conditions for all shareholders to attend the 2026 General Meeting and vote from far away.

**CHAPTER II**  
**CONDITIONS TO PARTICIPATE TO THE GENERAL GENERAL OF SHAREHOLDERS**  
**RIGHTS AND OBLIGATIONS OF SHAREHOLDERS, MEETING ATTENDEES**

**Article 3. Conditions for attending the General Meeting**

All shareholders owning shares of the Company named in the List of FCN Securities Holder as of May 25, 2026 provided by the Vietnam Securities Depository and Clearing Corporation (“VSDC”) have the right to attend the 2026 AGM.

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Shareholders eligible to attend the 2026 General Meeting may by themselves or duly authorize in writing others to attend the meeting in accordance with this Regulation, the Corporate Governance Regulations, the Company's Charter and provisions of law.

#### **Article 4. Rights and obligations of shareholders**

##### **1. Rights of shareholders and shareholders' representatives when attending the 2026 AGM**

a) All shareholders eligible to attend the 2026 AGM have the right to attend, discuss, give opinions and vote on issues within the competence of the General Meeting of Shareholders in accordance with the law and the Company's Charter.

b) Shareholders may exercise their right to attend and vote at the 2026 AGM in one of the following methods:

i Self-attend and vote; or

ii Authorize others to attend and vote on issues within their competence at the meeting ("Shareholders' representatives").

Such authorization shall comply with the following orders, procedures, and conditions:

- Shareholders and authorized representatives of shareholders being organizations may authorize one or several individuals to attend and vote on issues within their competence at the meeting. In case of authorization for more than one person, a shareholder must specify the name of the authorized individual and the number of authorized shares corresponding to each person.
- The authorization is only valid when: (i) For in-person attendance: The authorized individual or organization must present the Power of Attorney when registering to attend the meeting before entering the meeting room; or (ii) For online attendance: The shareholder has not performed the confirmation of attendance (Check-in) and/or has not manipulated the electronic vote on any content on the Online Meeting System ("System") that the Company chooses to use, and (ii) The Company receives the original Power of Attorney.
- Shareholders and authorized representatives of shareholders being organizations fill in all information according to the Form of Power of Attorney issued by the Company, especially need to provide accurate information of the authorized party (including but not limited to: full name, ID/passport number, contact phone number, contact/email address). This is the basis for granting a Login Account (including Username and Login Password or other authentication factors - if any) to the authorized party when the authorized party registers to attend and vote on the System. The power of attorney must be fully signed, clearly stating the full name and seal (if any) of the authorizing party and the authorized party. For individual shareholders, the Power of Attorney must be signed by the shareholder being the authorizing party. For shareholders being organizations, the Power of Attorney must be signed by the legal representative of the organization and stamped by the organization (if the organization uses a seal).
- In all cases, even when shareholders use the online authorization feature on the System, shareholders must send the original Power of Attorney to the Company at least 03 (three) working days before the official opening of the 2026 AGM.
- As soon as the Company receives The Power of Attorney and creates a Login Account for the Representative of the Shareholders, the Login Account of the Shareholders will be immediately disabled, the Shareholders are not allowed to access to the System and may not exercise any rights to any other number of shares in his/her possession.
- In case shareholders want to cancel the authorization, shareholders should send to the Company the original written request to cancel the authorization before the official opening of the 2026 AGM. The time of recording the effective cancellation of authorization is counted from the time the Company receives the original written request of the shareholder. In any event, revocation of the authorization will be null and void if the authorized party has performed a confirmation of attendance and/or electronic voting on any voting issue on the System.

c) Shareholders and shareholders' representatives attend the meeting and vote online by accessing the System at the website [dhdcd.fecon.com.vn](http://dhdcd.fecon.com.vn) and following the detailed instructions published by the Company and/or listed on that System. Username, Login Password or other authentication factors (if any) will be provided via (i) Invitation letter or by other means in accordance with the contact information

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recorded in the List of Securities Holders provided by VSD (for shareholders), (ii) by phone, email or other methods in accordance with the contact information recorded in the Power of Attorney (for Shareholders' Representatives). Shareholders, Representative of Shareholders can ask the Company for support and instructions on logging in and using the System during the process before and during the 2026 General Meeting.

d) Shareholders, shareholders' representatives attending the 2026 AGM late (after the opening of the General Meeting of Shareholders 2026) have the right to log into the System, and then have the right to discuss and vote according to the progress of the meeting at the time of attending the meeting. The Chairperson is not responsible for stopping the 2026 AGM to allow late shareholders or representatives to log in and perform relevant procedures and operations; as well as the effect of the contents voted previously will not change.

2. Obligations of shareholders, shareholders' representatives when attending the General Meeting of Shareholders:

a) Register, provide and update accurate phone number and contact information for the Company to invite the meeting and identify shareholders registering to attend, as well as being able to contact and guide shareholders. shareholders, shareholders' representatives attending online meetings, voting electronically. Shareholders and shareholders' representatives are solely responsible for the registered communications.

b) To be solely responsible for preparing and using appropriate online meeting equipment, with a stable Internet connection to ensure that they can monitor the developments of the 2026 General Meeting and fully exercise their rights.

c) Comply with the operation of the Presidium and the rules/regulations of the 2026 General Meeting; respect the working results at the meeting; conduct and dress to ensure civilized, polite and solemn nature; do not disturb, obstruct, cause disorder in the meeting, or engage in any behavior to disturb, sabotage, or take control of the System.

d) Confidentiality of Username, Login Password and other Authentication Factors (if any) provided by the Company, do not disclose this information to anyone or let anyone use it.

e) Immediately notify the Company for timely handling when detecting that the Username, Password or other Authentication Factors (if any) are lost, stolen, revealed or suspected by contacting Company to lock the Login Account and apply other necessary security measures.

f) Confidentiality of the 2026 General Meeting; may not be recorded, replayed, or transmitted without the consent of the Company. Regulations related to information disclosure at the 2026 General Meeting will be implemented by the Company in accordance with the law.

g) Self-responsibility for all results of e-voting made with his/her Login Account. All these voting results are considered to be the will of shareholders, and shareholders' representatives and have full legal validity. In the case of authorization, the shareholder and the authorized person shall be responsible for the authorization and the results of the e-voting under the granted Access Account.

## **Article 5. Rights and obligations of the Chairperson, the Presidium**

1. The Presidium consists of 04 (four) members, including 01 (one) Chairperson of the meeting and other members introduced by the Chairperson and approved by the 2026 AGM. The Chairman of the Board of Directors is the Chairperson of the meeting. Other members of the Presidium perform duties as assigned by the Chairperson.

2. The Presidium has the following authority and responsibilities:

a) Have the right to control the 2026 AGM.

b) Carry out the work deemed necessary to conduct the meeting in a valid and orderly manner and reflect the desire of the majority of the attending shareholders.

c) Guide delegates and the 2026 AGM to discuss.

d) Submit draft, collect voting opinions and conclude the issues in the Meeting Agenda and related issues during the meeting.

e) Respond to shareholders' questions related to the issues discussed at the meeting.

f) Resolve any and all issues that arise (if any) during the meeting.

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- g) Have the right to require all meeting attendees to be subject to lawful and reasonable inspection or security measures.
- h) Have the right to request the competent authority to maintain the order of the meeting; expel those who do not comply with the executive authority of the Chairperson/the Presidium, intentionally disrupt order, prevent the normal progress of the meeting or do not comply with the requirements of security checks from the meeting;
- i) Have the right to postpone the meeting of the 2026 AGM with sufficient number of registered people to attend the meeting for a maximum of no more than 03 (three) working days from the date of the meeting intended to open in the following cases:
  - The meeting venue does not have enough convenient seats for all attendees; or
  - The media at the meeting venue does not guarantee shareholders attending the meeting to participate, discuss and vote; or
  - A meeting attendee obstructs, disrupts order, and threatens to prevent the meeting from being conducted in a fair and lawful manner.
- j) The decision of the Chairperson of the meeting on the order, procedures or events arising outside the Meeting Agenda shall be the highest judgment.

#### **Article 6. Rights and obligations of the Secretary Board**

The Chairperson appoints 03 (three) people to act as the Secretary Board of the 2026 AGM to perform supporting duties as assigned by the Presidium, including:

1. To record all contents of the meeting fully and honestly (including those that have been approved or reserved by the 2026 AGM).
2. Support the Presidium to publish the draft Minutes and Resolutions of the 2026 AGM and the notice of the Presidium to send to shareholders upon request.
3. Receive questions and opinions, register for statements of shareholders, and transmit the Presidium for decision.
4. Perform other duties assigned by the Chairperson.

#### **Article 7. Rights and obligations of the Shareholder Qualification Inspection Board**

The Shareholder Qualification Inspection Board consists of 05 (five) members established by decision of the Board of Directors of the Company, with the following responsibilities and duties:

1. Collect, summarize, and check the Power of Attorney sent to the Company.
2. Coordinate in implementing and checking the issuance of Login Accounts on the System for shareholders and shareholders' representatives.
3. Guide and support shareholders and shareholders' representatives to register to attend the 2026 General Meeting.
4. Check the validity of shareholders, shareholders' representatives to register to attend the 2026 General Meeting.
5. Review and summarize the inspection results and report to the 2026 General Meeting on the results of the inspection of the shareholder/representative status of the shareholders, shareholders' representatives attending the meeting.
6. In case the person registering to attend the meeting is not fully qualified to participate in the 2026 General Meeting, the Shareholder Qualification Inspection has the right to refuse the request to attend the meeting, deny that person's system login.
7. Perform other assigned duties.

#### **Article 8. Rights and obligations of the Vote Counting Board**

The Vote Counting Board consists of 03 (three) members proposed by the Chairperson and approved by the 2026 AGM, with the following responsibilities and duties:

1. Disseminate and guide the voting and counting rules at the 2026 AGM.

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2. Guide and support shareholders and shareholders' representatives to perform electronic voting operations.
3. Check and supervise the voting.
4. Organize the vote counting, prepare the minutes, and announce the vote counting results to the 2026 General Meeting. The Vote Counting Board is responsible to the Presidium and the 2026 General Meeting when performing its duties.
5. Report to the Chairperson of the 2026 AGM on case of violations of the voting rules or complaint letter about voting results (if any).
6. Perform other assigned duties.

## **CHAPTER III**

### **IMPLEMENTATION OF THE GENERAL MEETING OF SHAREHOLDERS**

#### **Article 9. Conditions for conducting the General Meeting**

1. The 2026 General Meeting is conducted when the number of attending shareholders represents at least 50% of the total voting shares according to the List of Shareholders entitled to attend the 2026 AGM. In case the 1st General Meeting does not meet the conditions, the Company will organize the 2nd and 3rd General Meetings as prescribed in Article 15 of this Regulation.
2. Shareholders are considered to have attended the online meeting when the shareholder or shareholder's representative (i) accesses, logs in to the System and performs online confirmation of attendance on the System (check-in) using the Login Account provided by the Company, or (ii) successfully participating in voting at least 01 (one) voting content on the System (in the case of the System open for voting before the date of the General Meeting).

#### **Article 10. How to conduct the General Assembly**

1. The General Meeting of Shareholders 2026 will take place according to the specific schedule announced by the Company.
2. The 2026 AGM will in turn discuss and approve the contents mentioned in the meeting Agenda. Voting to approve each content and issue within the competence of the 2026 General Meeting will be carried out in accordance with Article 13 of this Regulation.

#### **Article 11. Agenda and contents of the General Meeting**

1. The agenda and content of the meeting must be approved by the 2026 AGM in the opening session of the meeting. The agenda must clearly define the time for the contents of the meeting agenda.
2. Since the opening of the meeting, all changes to the agenda must be approved by the 2026 AGM.

#### **Article 12. Speaking, discussing the contents of the meeting and answering questions**

After the reports are presented, the Chairperson continues to chair the discussion, receive opinions of shareholders/shareholders' representatives and answer questions according to the following principles and methods:

1. The discussion is conducted within the prescribed time and within the agenda of the meeting. Based on the number of shareholders attending and the allowed duration of the 2026 General Meeting, the Chairperson can choose the most reasonable method to conduct the meeting, guide the General Meeting of Shareholders to discuss and express opinions;
2. Shareholders/shareholders' representatives attending the 2026 AGM register the content of questions or opinions with the Presidium (if any) by sending an online message to the Secretary Board of the 2026 AGM during the time appointed by the Chairperson. All questions and comments will be gathered and transferred to the Presidium for answers and feedback.
3. During the discussion session, shareholders and shareholders' representatives can express their opinions through the integrated audio and visual interface on the System if approved by the Chairperson (provided that the shareholders, the authorized representatives' terminal device must have audio and video recording

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tools to enable this feature). Shareholders and shareholders' representatives register to speak by sending an online message to the Secretary Board to transfer the Presidium to decide.

4. After being allowed to speak by the Chairperson, shareholders or shareholders' representatives introduce their information, make a brief statement, and focus on the main content to be discussed, avoid duplication, and the content of opinions must be consistent with those of the Chairperson. The agenda for the 2026 AGM has been approved. The Chairperson has the right to remind or stop the shareholder's speech if he considers that the proposed and discussed issues are duplicated, or unrelated to the agenda of the meeting.

5. The 2026 General Meeting agreed that the total speaking time of a shareholder must not exceed 05 (five) minutes. If this time limit is exceeded, the Chairperson may request shareholders to make questions and recommendations in writing, the Secretary Board will take note and the Presidium within its competence will respond to shareholders in a form accordance with the provisions of the Company's Charter and regulations of law.

6. The chairperson only directly answers questions that are important and related to the contents of the meeting agenda. The Chairperson does not explain the contents of a professional nature, serving the specific requirements of individual shareholders.

7. Questions that are not directly related to the content of the 2026 AGM but within the scope of rights and interests of shareholders will be gathered by the Secretary Board and the Presidium will respond in another form in accordance with the provisions of the Company Charter and regulations of law.

8. Questions and opinions that cannot be answered in time at the 2026 AGM due to time constraints will also be answered by the Presidium in another form to shareholders who raise those questions and opinions.

### **Article 13. Voting and approving decisions of the General Meeting**

The decisions of the 2026 AGM are approved in accordance with the provisions of the Company's Charter, the Internal Regulations on Corporate Governance, as well as the Voting and Counting Regulations approved by the 2026 AGM.

### **Article 14. Minutes of the meeting and draft resolution of the General Meeting**

1. Contents of the 2026 AGM are made in the minutes by the Secretary Board. The venue stated in the Minutes of the 2026 General Meeting is the location where the Chairperson is present to control the General Meeting. This location must be on the territory of Vietnam.

2. Minutes of the 2026 General Meeting are read and approved before closing the meeting.

3. Based on the meeting minutes, vote counting and election results, the Secretary Board will summarize the data and prepare a draft resolution of the meeting. The draft Resolution is read and approved before the closing of the 2026 AGM.

4. The minutes of the meeting, the appendix to the list of shareholders registered to attend the meeting, the resolution approved by the 2026 General Meeting and relevant documents are kept at the head office of the Company.

## **CHAPTER IV**

### **OTHER PROVISIONS**

### **Article 15. Handling of unsuccessful meetings of the General Meeting of Shareholders**

1. In case the first 2026 AGM does not meet the conditions prescribed in Article 9 of this Regulation, the convening of the second 2026 AGM must be conducted within 30 (thirty) days from the date the first 2026 AGM is scheduled to open. The second 2026 AGM shall be conducted when the number of attending members is shareholders and shareholders' representatives to attend the meeting represents at least 33% of the total number of voting shares.

2. In case the second 2026 AGM does not meet the conditions prescribed in Clause 1 of this Article, the convening of the third 2026 AGM may be conducted within 20 (twenty) days from the date of registration from the date the second 2026 AGM is scheduled to open. In this case, the third 2026 AGM is conducted regardless of the total number of voting shares of the attending shareholders or their authorized

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representatives, which is considered valid and has the right to decide all issues are expected to be approved at the first 2026 AGM.

## **CHAPTER V**

### **EFFECT**

#### **Article 16. Effect**

This Regulation consists of 5 Chapters and 16 Articles, effective immediately after being approved by the 2026 AGM.

**On Behalf of the 2026 AGM  
CHAIRPERSON**

**PHẠM VIỆT KHOA**